1) Select page layout - size: A4

 

2) Margins:-



3) Font



4) Line spacing



4) Then start to writing as bellow format and paper must be in two column formats starting from “Abstract”.

**Title (16 Bold centre)**

**First Author\*1, Second Author\*2, Third Author\*3 (11 Bold)**

*\*1 (lecturer/student of Department, College/ University Name, Country Name) (10 Italic)*

*\*2* *(lecturer/student of Department, College/ University Name, Country Name) (10 Italic)* *\*3**(lecturer/student of Department, College/ University Name, Country Name) (10 Italic)*

*Email\*1, Email\*2, Email\*3, (10 Italic)*

Up to this the line spacing is “single”at all pt”0”

 *PAPER MUST BE IN SINGLE COLUMN FORMAT*

Start 1.5 spacing from here

 ***Abstract (11Bold italic) :*** *Time New Roman. (10 Italic)*

***Keywords (11Bold italic) –****Up to five key words in alphabetical order, separated by comma (10 Italic)*

# **INTRODUCTION (11 Bold)**

Paper format font should be 10 in times new roman with 1.5 spacing (10)

# **Headings (11 Bold)**

# **Subheadings (10 Bold):** matter **(10)**

# **subsection** with numbered1.1, 1.2, 1.3…or 1, 2, 3.OR a,b,c,d...**(10 not Bold)**

# **Indentations and EQUATIONS (11 Bold)**

 Matter in times new roman (10 not bold)

# **Figures and TABLES (11 Bold)**

Figures must be computer drawn or drawn by Indian ink. Table captions appear centered above the table in upper and lower case letters. (10)

# **Conclusion (11 Bold)**

#  A conclusion section (10)

**Acknowledgements (11 Bold)**

An acknowledgement.( 10)

# **References (11 Bold)**

In square bracket. Or (1),(2),…….

**Examples follow**:

**Journal Papers (11 Times new roman bold):**

1. Reference name (8)

**Books (11 Times new roman bold):**

1. Reference name (8)

Matters in red color should not be appear in paper